# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

#### **TELEPHONE (754) 321-4200**

#### FACSIMILE: (754) 321-4285

February 1, 2	017 Signature on File	For Custodial Supervisor Use Only
TO:	Delicia Decembert, Principal Hollywood Central Elementary	Custodial Issues Addressed Custodial Issues Not Addressed
FROM:	Alison Witoshynsky, Project Manager Environmental Health & Safety Department	
SUBJECT:	Indoor Air Quality (IAQ) Assessment	

On January 30, 2017, I conducted an assessment at **Hollywood Central Elementary School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

AW:smn Enc.

cc: Shelley Meloni, Director, Pre-Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Broward Teachers Union Federation of Public Employees Gerald Devio, Supervisor II Custodial Benjamin Osborne, Supervisor II Custodial Mark Murray, Supervisor II Custodial Sam Bays, Director, Maintenance Operations Kurt Wirz, Area Manager Trades

IAQ Assessment								
Hollywood Central	Elementary Evaluation Dat	<b>e</b> January 30, 2017	Time of Day 10:	45am				
Outdoor Conditions Tempera	ture 67.2 Relative	Humidity 56.5	Ambient CO2 4	48				
		Range         CO           % - 60%         539		cupants				
Noticeable Odor Yes	Visible water damage / staining?	Visible microbial growth?	Amount of material affected					
Ceiling2' X 4' Lay inWallsPlasterFloor12" x 12" Vinyl	No Yes No	No No No	36 SF					
Ceiling Clean Yes Walls Clean Yes Flooring Clean Yes	HVAC Supply Grills Clean Inside of Supply Duct Clean	Yes	HVAC Return Grills Clean Inside of Return Duct Clean	Yes Yes				
Room Surfaces Yes Clean	Ceiling at Supply Grills Clean	Yes						
Trash RemovedYesSigns of PestsNo	Exhaust Fans Working Drain Traps Wet	N/A N/A	Unapproved Chemicals / Cleaners in Room Air Fresheners	No				
Room Cluttered No	Food if Stored in Room is in Sealed Containers	N/A	in Room	No				
Mechanical Equipment Location	FISH 608		Mechanical Room Clean	Yes				
Filters Installed Properly       Yes         Condensate Pan Clean       Yes		Yes	Inside of HVAC Unit Clean	Yes				
Fresh Air Intake Location Pollutant Sources Near Air Intake	Through Door None	<ul><li>▼</li></ul>	Fresh Air Intake Free of Obstruction	Yes				
Observations Perfume odor. Water leak from o leak repaired. All materials dry.			ter wall damaged. Report	edly				

### Corrective Actions to be Completed by Site Based Staff

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## Corrective Actions to be Completed by PPO

Remove and replace wall material as needed	▼
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